



Safety Instructions for Visitors and External Companies

Registration and Contact Person

Please report to reception on the first floor of the main building (No. 6) immediately upon arrival. After registering, you will be met by your designated contact person, who will be happy to answer any questions you may have during your visit.

Seminar participants are exempt from this rule and will receive separate information regarding access.

On the Company Premises

To ensure a safe stay on our premises, we ask that you comply with the applicable safety and conduct rules. Please remain exclusively in the areas designated for you and accompanied by your contact person.

Smoking and Alcohol Prohibition

Smoking is strictly prohibited throughout the entire premises. Smoking is only permitted in designated areas. The consumption of alcohol and drugs is prohibited.

Photography and Filming

Photography or filming is only permitted with prior approval.

Connection to Company Network and Internet

Connecting external devices to the network connections is prohibited. A guest WLAN network is available for Internet use.

EPA zones (ESD protection areas)

Yellow-marked floor areas indicate EPA zones, which are intended for sensitive electronics. These areas may only be entered after approval and in compliance with ESD protection measures. Barriers must always be observed and may not be crossed.

Emergency and Alarm Procedures

When entering the building, familiarize yourself with evacuation routes, assembly points, and alarm signals. In the event of an emergency, accident, or medical incident, follow the instructions of your contact person immediately.



Behavior in Case of Fire

Keep Calm!



Emergency center: 112

Behavior Requirements

- Leave the danger zone
- Help disabled persons
- Use marked escape routes
- Leave heavily smoke-filled rooms by bending down or crawling
- Shut off electricity and gas supplies
- Fight the fire (especially SysTec fire safety assistants): nearest fire extinguisher (sign) 
- Go to the assembly point at the roller door (sign) 
- Direct the fire department
- Follow the instructions of the fire department

